



Date: 01.08.2022

Ref.No.: 01:HR:Rectt:EET-2021/Advt.05.21

Discipline: Electronics
GATE Regno.: EC21S46061079
NTPC Regno.: 4003252

SAVVANA MADHURILATHA
HOUSE NO 8-3-10
Perlavari Street
Srikakulam
Andhra Pradesh - 532001

IMPORTANT DATES

MEDICAL EXAMINATION: **17.08.2022**

PLACE OF REPORTING: **EDC Korba**

Dear Candidate,

Sub: Offer of Appointment to the post of Engineering Executive Trainee (EET-2021 Batch)

It gives us immense pleasure to welcome you to become a part of the NTPC family. The detailed terms and conditions of your appointment along with applicable emoluments and benefits are available at our website www.careers.ntpc.co.in for your ready reference.

We request you to carefully note the following:

- 1.0 You are required to undergo pre employment medical examination to be conducted by Company's Medical Officer/Board. The date for medical examination is indicated above. You will have to report empty stomach for your medical examination at the above mentioned place of reporting on the scheduled date latest by 08.00 AM. Please carry this offer letter, filled up Medical Form and 4 Passport Size Photographs along with you. For details of NTPC Medical Norms, please visit our website www.careers.ntpc.co.in.
- 2.0 At the time of reporting for joining, you are required to bring all the documents as mentioned at Serial No.-5 of Terms and Conditions of Appointment given at **Annexure-I** (available on www.careers.ntpc.co.in). The general instructions for Medical & Joining are given at **Annexure-II** (available on www.careers.ntpc.co.in).

It is essential that all joining formalities including medical examination by the Company's Medical Officer/Board are completed before the commencement of training, so that, you do not miss any module of the training programme. **(You would be allowed to join NTPC only if you are declared medically fit by the Company's Medical Officer/Board).**

- 3.0 You will be required to undergo training for a period of one year. The training programme is scheduled to commence immediately after your joining in NTPC. During the training period, you may be deputed for training to any of the Training Centers of NTPC Projects/Stations or other outside institutes, as decided by the Management.

4.0 On successful completion of training, you will be posted at any of projects/ stations including Subsidiaries/JVs companies of NTPC for shift operation of power plants and will be required to work in shifts (including night shift). Place of posting will be decided based upon the requirement and on the basis of your performance during the training, as assessed periodically. It may be noted that your services will be liable to be terminated without any further notice, in case of failure to successfully clear the training modules.

Further, you will be required to serve at the assigned Project/station location for a minimum period of five (05) years on initial appointment.

5.0 The current rate of emoluments and other details of benefits applicable etc. are mentioned at **Annexure-III** (available on www.careers.ntpc.co.in).

6.0 Please note that this offer shall stand automatically withdrawn and cancelled without any further notice to you, if you do not submit your acceptance (in the format available on www.careers.ntpc.co.in) and copy of duly filled service agreement bond by email to recruitment@ntpc.co.in, **within 05 days** from the date of issuance of this letter and if you do not report for completion of medical examination and joining formalities on the stipulated dates.

7.0 You will have to execute a **Service Agreement Bond** of Rs. 5 lakhs in case of General / EWS/ OBC NCL category candidates and Rs. 2.5 lakhs in case of SC/ST/PwBD category candidates to be recovered from Monthly Stipend and deposited in Joint Recurring Deposit (RD) A/c in a Commercial Bank. On completion of the Bond period, as per the terms and conditions of the Policy, the amount shall be refunded to you with interest along with salary. RD shall be jointly in the name of NTPC & the Executive Trainee.

8.0 Please note that the Service Agreement Bond (refer **Annexure-IV & V** available on www.careers.ntpc.co.in), as required, should be brought duly completed in all respects at the time of joining. It may also be noted that offer of appointment is subject to your fulfilling the eligibility criteria as stipulated in Advt. No. 05/21 (detailed), which is also available on our website- www.careers.ntpc.co.in.

We once again congratulate you on your selection as Engineering Executive Trainee (EET-2021 Batch) in NTPC and look forward to your long and fruitful association with us.

Welcoming you to NTPC family!

Yours sincerely,
For and on behalf of NTPC LTD.



Richa Bardhan
Sr. Manager (HR-Rectt.)

HR Recruitment Group, NTPC Limited

Room-16, R&D Building, Engineering Office Complex, NTPC Ltd., Sector-24, Noida-201301,

Telephone Nos. 0120-4942027/4942086; E-mail: recruitment@ntpc.co.in;

All Formats and Annexures are available on our Website: www.careers.ntpc.co.in